PUBLIC ARCHIVES OF NOVA SCOTIA

Annual Report of
the Board of Trustees
for the year 1982

REPORT OF THE BOARD OF TRUSTEES

OF THE

PUBLIC ARCHIVES OF NOVA SCOTIA

For the Year 1982

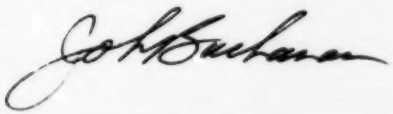
To His Honour

The Honourable Alan R. Abraham, C.D.
Lieutenant Governor of Nova Scotia

May it please Your Honour:

I have the honour to submit the report of the Provincial Archivist to the Board of Trustees of the Public Archives of Nova Scotia for the year 1982, together with a statement of receipts and disbursements for the period April 1, 1982 to March 31, 1983.

Respectfully submitted



John M. Buchanan
Premier

BOARD OF TRUSTEES 1982

PUBLIC ARCHIVES OF NOVA SCOTIA

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Lieutenant Governor of Nova Scotia
Government House
Halifax, Nova Scotia

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Province House
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Halifax, Nova Scotia

Dr. Phyllis R. Blakeley
Provincial Archivist, CM

Mrs. Marjorie McElmon
Secretary

TOPICS

Anniversary of PANS 7
Appointment of Provincial Archivist, Dr. Phyllis Blakeley 7
Appointment of Assistant Archivist, Allan C. Dunlop 7
Conservation 33
Council of Nova Scotia Archives 12
DeGarthe Paintings 9
Film & Sound 34
Genealogy 22
George Collection 9
Halifax Relief Commission papers 10
Leslie Collection 10
Library 23
Manuscripts acquired 19
Maps & Architectural plans 27
Microfilming 26
Newspaper collection 24
Open House 39
Papers, Publications and Activities of Staff 39
Photographs and pictures 29
Public Records 14
Shand Bequest 8
Shelving Needed 11
Statistics 44

REPORT

OF

THE PUBLIC ARCHIVES OF NOVA SCOTIA

For the Year 1982

125th ANNIVERSARY

In May 1982 the Public Archives of Nova Scotia observed the 125th anniversary of the appointment in 1857 of Thomas Beamish Akins as Commissioner of Public Records. This was the beginning of the systematic preservation of the public records of Nova Scotia and the establishment of the first public archives in Nova Scotia. The event was commented upon in the House of Assembly by the Hon. R. Fisher Hudson, Q.C., Minister of Culture, Recreation and Fitness. Akins, who said "the public documents of a country are its true history", arranged these old documents in substantial leatherbound volumes in the RG 1 series. These are still used by researchers.

APPOINTMENT OF NEW ARCHIVIST

Dr. Phyllis Blakeley, the Associate Archivist since 1977, was appointed by the Board of Trustees as Provincial Archivist on April 1st. The Chairman of the Board, the Hon. John E. Shaffner, Lieutenant-Governor of Nova Scotia, complimented retiring Provincial Archivist Hugh A. Taylor on his excellent performance during his four-year term of office, with particular reference to the planning and building of the new Archives and the development of public exhibitions and educational programmes. The new archivist's first official visit out of the capital was to the Hector Centre at Pictou, on a bus tour with members of the Royal Nova Scotia Historical Society, on April 3rd. This event provided a splendid opportunity to talk to those in Pictou County interested in history.

APPOINTMENT OF ASSISTANT ARCHIVIST

On April 1st, Mr. Allan C. Dunlop, Senior Archivist, was appointed Assistant Archivist, a position which had been vacant since Dr.

Blakeley became Associate Archivist. Mr. Dunlop has represented the Public Archives of Nova Scotia on a number of occasions and has made many visits to collect municipal and school records and private manuscripts and to assess material which has been offered.

RETIREMENT OF C.E. THOMAS

Mr. C.E. Thomas, who has been employed as a part-time manuscript cataloguer for fifteen years, retired on December 31st. Mr. Thomas has just finished content reports of the papers of two former Archivists, Dr. D.C. Harvey and Dr. C.B. Fergusson.

SHAND BEQUEST

Miss Gwendolyn V. Shand of Windsor, Nova Scotia, died August 5, 1982, aged 91. She had been a frequent researcher in the library and manuscript room of the Public Archives of Nova Scotia and was the author of **Historic Hants County**. In her will she left to the Board of Trustees of the Public Archives of Nova Scotia:

1. The sum of two thousand dollars "to be used for any special project such as the purchase of important manuscripts or paintings of historical interest that they could not otherwise undertake and pay for out of funds available to them for their ordinary budget".

2. "All my prints of old houses in Windsor, N.S. together with my card index of over 2,000 ships registered at Windsor, N.S., from 1815 to the present day".

3. "My typewritten and handwritten historical studies of Hants County and the few old books I own on Windsor and Hants County".

4. Six pieces of Nova Scotia jewellery of the 19th century.

5. Residue of her estate is to be shared by the Public Archives of Nova Scotia, the Nova Scotia Museum, and the Maritime School of Social Work.

MORE ACCESSIONS

There have been 583 accessions in 1982. The higher visibility of a modern building on a site at a busy intersection and the contacts

made over the years have brought large donations of materials from individuals, organizations, municipalities and the courts. Dr. Blakeley spoke to the School Board Association of Nova Scotia on April 29th to ask them to transfer archival records of the amalgamated boards and this has brought a tremendous response. On the invitation of Sherman Zwicker, executive director, Dr. Blakeley and Ms. Thorpe attended some sessions of the Union of Nova Scotia Municipalities. This is a valuable contact with municipalities.

Among important accessions are the following:

Address to Chief Justice Halliburton

A framed address to Chief Justice Sir Brenton Halliburton has been transferred from the Law Courts Building to the Public Archives of Nova Scotia by the Nova Scotia Barristers' Society through the courtesy of the Hon. Ian MacKeigan, Chief Justice of Nova Scotia.

DeGarthe Paintings

Ten paintings by W.E. DeGarthe of Peggy's Cove were transferred from Government House to the Public Archives and were hung in the Akins Room by the artist.

George Collection

Senator Henry D. Hicks, a former member of the Board of Trustees, was informed of the impending philatelic sale in England of the Admiral Sir Rupert George Collection by Robson Lowe, perhaps the world's leading postal historian. Senator Hicks encouraged him to offer the entire collection to the Public Archives of Nova Scotia instead of selling items separately for their postal marks. We were able to purchase the collection with a grant under the terms of the federal Cultural Property Export and Import Act administered by the Hon. Francis Fox, Minister of the Department of Communications, together with a grant from the Department of Culture, Recreation and Fitness of Nova Scotia, through the interest of the Minister, the Hon. R. Fisher Hudson, Q.C., the Deputy Minister, Mr. Louis Stephen, and the Director of Cultural Affairs, Mr. Allison Bishop.

The collection contains naval correspondence of Sir Rupert George (1749-1823), who served in Admiral Robert Digby's squadron

off New York in the closing years of the American War of Independence, and as Commodore and Commander-in-Chief of the North American Station at Halifax when St. Pierre and Miquelon were captured in 1793. There are as well the letters of his two sons, Samuel Hood George and Rupert Denis George, who were Provincial Secretaries of Nova Scotia from 1808 until the winning of responsible government in 1848.

The George Collection has about 800 eighteenth century documents and will supplement the official records of the province's history and aid the historian in understanding this period. Also included are letters of Sir John Wentworth and the Duke of Kent, Queen Victoria's father, as well as information on American encroachment on the fisheries. When a detailed finding aid has been prepared these manuscripts will be placed on display.

Halifax Relief Commission

No collection has ever aroused such intense public interest as the discovery of the papers about the Halifax Explosion of 1917 found in a safe last October in a basement in the offices of the Human Resources Development Association on Young Street. This building was the former headquarters of the Halifax Relief Commission and it was believed that these records had been destroyed. The transfer was carried out by Allan Dunlop, Wendy Thorpe and John McLeod and was featured in the press and on television. Three tons of material must now be sorted and arranged.

Kenneth Leslie Collection

Manuscripts, correspondence, music and many printed poems and articles of Kenneth Leslie (1892-1974), poet and journalist were donated by Mr. and Mrs. D.R. Dickson of Shawville, P.Q. Mrs. Dickson is Leslie's daughter, Rosaleen. She wished the collection to be in Nova Scotia, and was impressed by our modern climate-controlled building. One of Nova Scotia's best known poets, he was awarded the Governor General's Award for Poetry in 1938 for his book **By Stubborn Stars**. This is an outstanding literary collection, with important correspondence in the 1930's, 1940's and 1950's and with the permission of Mrs. Dickson is presently being researched for a film. A volunteer, Mrs. Margaret Archibald, is assisting Mr. Dunlop in sorting the collection.

John McCulloch Teapot

Miss Beatrice Kerr of Halifax donated a magnificent Kerr family silver teapot by John McCulloch, a Halifax silversmith, to supplement the collection of silver donated many years ago by Miss Una Thomson. John McCulloch (1821-1875) was married to Mary Kerr. The teapot is shown on plate 35 of **Silversmiths and Related Craftsmen of the Atlantic Provinces** by Donald C. Mackay.

MORE SHELVING NEEDED

As Dr. Cuthbertson and Mr. Shutlak have pointed out in their reports on Public Records and Maps and Architectural plans, the new building is filling up much faster than anticipated and the need for additional shelving and more map cases is becoming critical. Compactor shelving has been postponed because of budget costs, but should be installed gradually on the fourth floor.

BUDGET

In July the Board of Management asked the Public Archives of Nova Scotia to cut its budget by five per cent. A careful study of the 1982-83 budget with our Business Administrator, Mrs. Marjorie McElmon, showed that this could not be done without firing permanent staff and severely curtailing the hours of operation to the public by closing on evenings and weekends, and by eliminating the microfilming programme, an essential conservation measure. The Archives has been under-funded because it has been difficult to estimate the cost of utilities and other fixed costs to run this climate-controlled modern building. After the Provincial Archivist consulted with the Chairman of the Board of Trustees, the Hon. Mr. Shaffner decided to call a special meeting of the Trustees to discuss the proposed budget cut. As a result of the resolutions passed by the Trustees and sent to the Board of Management, it was possible for the Public Archives of Nova Scotia to continue to be open on evenings and weekends for the benefit of researchers, historians, students, genealogists and tourists. However, it was necessary to dismiss some casual staff, defer equipment purchases and seriously reduce the microfilming programme. The Provincial Archivist wishes to express her appreciation for the advice and support given in the budget crisis by the Trustees and by the Minister of Culture, Recreation and Fitness, and to thank Mrs. McElmon for her devotion to duty and for many hours of overtime in the budget

reviews and the preparation of the budget for 1983-84. In addition to their regular duties, the archivists spend one day a week serving the public on the circulation desk, and the reduced secretarial staff have undertaken extra duties.

CONFERENCE OF DOMINION-PROVINCIAL-TERRITORIAL ARCHIVISTS

The annual conference of the Dominion-Provincial-Territorial Archivists was held at the close of the convention of the Association of Canadian Archivists in Ottawa on June 5th at the Public Archives of Canada. This is valuable for its opportunity to discuss problems common to archivists all over Canada, such as conservation, moveable cultural property and tax incentives, copyright, archives legislation and computerization. A meeting of the Ministers of Culture on May 4th referred several issues to the DPT and a confidential report was submitted to the ministers on "The Canadian Archival System".

It was observed that the preservation from destruction of material already stored in Canada's archives is a matter of shared concern and responsibility, requiring consultation, planning and cooperation for the most effective use of resources.

There was considerable discussion of networks between the Public Archives of Canada, provincial archives and local archives, with each of the provincial archives evolving a network of all publicly accessible archives in its area. This could begin with an exchange of microfilms and content reports and eventually extend to links by computer. The staff of the Public Archives of Nova Scotia has attended two computer demonstrations, and the Archivist has had discussions with a firm which is preparing a program for the Public Archives of Canada.

COUNCIL OF NOVA SCOTIA ARCHIVES

Four meetings were held by a committee composed of Dr. Phyllis Blakeley and Mr. Allan Dunlop of the Public Archives of Nova Scotia, Dr. Robert Morgan of the Beaton Institute, College of Cape Breton, Mrs. Patricia Townsend of the Archives of Acadia University and Dr. Neil Boucher, Director, Centre Acadien, Université Sainte-Anne, Church Point, to form an organization for a network for cooperation among archives, the exchange of information and advice and spon-

soring workshops. Twenty representatives from various provincial, federal, university, religious, business and local historical and heritage societies met on November 20th in the Fergusson Board Room and formed the Council of Nova Scotia Archives, with Dr. Robert Morgan as President and Mr. Allan Dunlop as Secretary-Treasurer.

In the past year we have been called upon to provide advice on sorting, cataloguing, conservation and microfilming by the Anglican Diocesan Archives, the Sisters of St. Martha, Bethany House, Antigonish, and the task force of the Maritime Conference Archives of the United Church of Canada, of which Dr. Blakeley was a member.

GENEALOGICAL ASSOCIATION OF NOVA SCOTIA

The Genealogical Association of the Royal Nova Scotia Historical Society was formed at a meeting in the Akins Room on Saturday, June 19th, when Mr. Terry Punch was elected as President. The Association presented to Dr. Blakeley for the Archives library the massive **Complement to Genealogies in the Library of Congress** (1118 pages).

COOPERATING WITH THE OFFICE OF THE ATTORNEY GENERAL — PREPARATION OF NOVA SCOTIA'S LEGAL CASE ON THE QUESTION OF OFFSHORE JURISDICTION.

Extensive assistance in advice and documentary support has been provided to the Office of the Attorney General for the preparation of Nova Scotia's case. In particular, the research necessary to find and have copied every Governor's and Lieutenant Governor's Commission up to Confederation was a major task in itself. Transcripts and copies of these Commissions will eventually be handed over to the Archives, as well as other supporting documentation of the provincial case.

ASSISTANCE TO THE DEPARTMENT OF EXTERNAL AFFAIRS — THE GEORGES BANK QUESTION

The Archives is the repository of the papers of former Deputy Ministers of the Provincial Department of Fisheries. These papers are closed for a period of years but the Archives has made arrangements for researchers of External Affairs to have access. In addition, these researchers are making extensive use of other documents, particularly newspapers.

TEXTUAL PUBLIC RECORDS (Dr. Brian Cuthbertson, Wendy Thorpe, Sandra Haycock)

A Provincial Records Manager is to be appointed by 1 April 1983. The appointee will be responsible for the development, introduction, maintenance and administration of a comprehensive records management system for all departments and agencies. He/she will be an official of the Board of Management and report to the Deputy Minister. It is planned that the Archives will assume responsibility for the Provincial Records Centre once the Provincial Records Manager is appointed; one of the first tasks of the Provincial Records Manager will be to have departments review their records now in the Records Centre so that decisions can be made on retention and destruction of those records. This is essential because there is space left for no more than one or two years' accumulation of records.

This year's accessions of Public Records points out the need for the introduction of an efficient records management system to ensure that the Archives receives essential records. Hardly any departmental records were collected in 1982; the vast bulk of records came from the Municipalities and the Supreme Court. With the appointment of a Provincial Records Manager, this imbalance should change. However, it will be five to ten years before an efficient records management system will be fully operational.

The volume of records being created by the provincial and municipal governments and by the courts precludes the retention of all but a very small percentage; the percentage may well be five per cent or smaller (in fact, the Archives has never received even five per cent of departmental records). It is, therefore, essential that the Provincial Government and the Archives be clear on what is essential for retention, whether it is for legal, administrative or historical reasons. Furthermore, much of the material will have to be "weeded" (non-essential records removed) and/or microfilmed, or well before the end of this decade there will be a critical shortage of space in this Archives Building. Although at present there is not a shortage of space, there is a shortage of shelving; the 367 boxes of Supreme Court Records (RG 39) collected this year remain unshelved and largely inaccessible because of the shortage of shelving. Hundreds of boxes of County Court Records are scheduled to be transferred in 1983. The Supreme Court Records are a good example of where "weeding", under the supervision of the Court, could pro-

bably reduce the volume of records by anywhere from 50 to 80 per cent, thus saving tens of thousands of dollars in shelving costs.

Principal Accessions of Public Records

1. RG 14 (Series S). **School for the Blind**. Minutes of Board of Managers, 1868-1977, 50 cm.

2. RG 23 (Series AD). **Department of Municipal Affairs**, Assessment Division. General Correspondence, Appeal Files and Revaluation Reports, 1960's and 1970's, 6 metres (Restricted Access).

3. RG 25 (Series NS). **Nova Scotia Hospital**, Dartmouth. Admission Slips, Casebooks and six paintings, 1860-1900, 5 metres (Restricted Access).

4. RG 34-320 and RG 35-320. **Court of General Sessions, Richmond County and Municipality of Richmond**. Nine bound volumes of Grand Jury and Court of Sessions Records, and Municipal Council Minutes, 1831-1954. 60 cm.

5. RG 35-102. **City of Halifax: Board of School Commissioners**. Letterbooks, Trustees' Returns, Booklets, Cash Books and Payroll Records, Specifications and Blueprints and School Registers, c. 1865-1970's. 18.9 metres.

6. RG 35-102. **City of Halifax: Finance Department**. Correspondence, Purchase Orders, Invoices, Tenders, Appropriations' Ledgers and Voucher Registers of the Finance Department, and miscellaneous files on various civic committees, 1940's-1970's. 94 metres.

7. RG 35-201. **Town of Amherst**. Assessment Rolls, 1891-1967. 17.1 metres.

8. RG 35-206. **Town of Bridgewater**. Miscellaneous municipal records: Town Clerk's correspondence, Assessment Rolls, financial data.

9. RG 35-312. **Municipality of the County of Halifax — Director of Assessment's Office**. Miscellaneous files relating to assessment appeals, tax agreements, court decisions; reports of the

Director; publications (mainly of the International Association of Assessing Officers, 1950's-1970's). 1.8 metres.

10. RG 35-312. **Municipality of the County of Halifax — Department of Planning and Development**. Assessment Rolls, County Council Minutes and Reports, Scrapbooks and Municipal Projects, Surveys on housing and schools, and Maps and Plans. 1950's-1970's. 9 metres.

11. RG 39 (Series B). **Supreme Court of Nova Scotia**. Bankruptcy Court Cases, 1932-1960. 3.3 metres (Access by authority of the Court only).

12. RG 39 (Series C). **Supreme Court of Nova Scotia**. Civil and Criminal Actions, 1928-1951. 45.3 metres (Access by authority of the Court only).

13. RG 39 (Series D). **Supreme Court of Nova Scotia**. Divorce Actions, 1926-1960. 35.7 metres (Access by authority of the Court only).

14. RG 44. **Nova Scotia Commission on Public Education Finance** (The Walker Commission). Briefs, 1980-81. 51 cm.

15. RG 55 (Series VP). **Voluntary Planning Board**. Publications, Minutes, Recommendations, Briefs and Reports c. 1963-1971. 90 cm.

16. RG 56. **Board of Commissioners of Public Utilities.** Correspondence files for motor carrier licenses, public passenger carriers, school buses, salvage yards and Motor Carrier Reports, 1970's. 715 metres.

Military Records

The Army Museum on Citadel Hill has begun to transfer to the Public Archives of Nova Scotia printed and manuscript material from the Museum's Collection. This collection is to be known as The Army Museum, Halifax Citadel Collection. One metre of material has been transferred so far. RG 22, Vols. 38-42.

Preparation of Finding Aids and Other Projects

1. RG 31. **Treasury Papers**. The completion of a comprehensive finding aid for the 251 volumes of the Treasury Papers marks the end of over two years' work by Ms. Sandra Haycock on this important collection. The collection first came to the Archives in the 1930's; over the years various partial attempts at sorting compounded rather than simplified the cataloguing difficulties. The completed finding aid makes readily accessible the documents relating to the financial history of the government of Nova Scotia, from 1758 into the present century for some accounts.

2. RG 5 (Series GP and P). **Assembly Papers**. This year saw the completion of the cataloguing of all extant petitions made to Governors and the Assembly from 1780 to 1918. A finding aid describing each petition is in the process of being typed.

3. RG 34-321. **Shelburne County General Sessions of the Peace**. These early records of considerable historical value are being sorted and catalogued by volunteers. The volunteers (Elinor Walker, Marjorie Barteaux, Jean Peterson, Sally King and Yvonne Lewsey) began work in April 1982 and have been meeting once a week to sort and catalogue the hundreds of documents in this collection. All the volunteers were attracted to this project by their interest in the loyalist families of Shelburne County. The project should be completed by the spring of 1983.

4. RG 35-102 (Series 38). **Halifax City Engineering and Works Department**. As part of the Provincial Employment Programme (PEP) work was begun under the supervision of Ms. Wendy Thorpe on sorting and organizing the massive City Engineering and Works collection of records. Because of the size of this collection (300 linear feet) the PEP employee, Chitra Paranjape, was unable to finish this project. The records, however, are now much more accessible; much of the collection was cleaned, refiled and classified. It is hoped that the project will be finished during the summer of 1983. These records have valuable information on civic development, community planning and the construction of buildings in Halifax.

5. RG 39. **The Supreme Court of Nova Scotia**. During the summer

and fall of 1982, the Prothonotary's Office, Supreme Court of Nova Scotia, transferred 367 boxes of court records. These records were packed and catalogued by staff engaged by court officials and supervised by Archives personnel. The Archives was thus saved the labour and expense of this task. The transfer has been a model of how such transfers should be carried out.

6. RG 8. **Records of the Central Board of Agriculture of Nova Scotia, 1818-1860.** Ms. Julie Morris is preparing a content report of this collection which will be available in 1983.

7. **Loyalist Bibliography.** The Archives contribution for the Loyalist Bicentenary in 1983 is the preparation of an annotated bibliography of printed, manuscript and visual loyalist sources for the period 1775 to 1830 which are held in the Archives. In the summer of 1982, under the Provincial Employment Programme, a qualified librarian and a well-trained historical researcher were engaged to undertake this project under the supervision of Dr. Brian Cuthbertson. By the end of the PEP in September all printed and a good part of the manuscript sources had been catalogued. Attempts are being made to find funding to complete the project and to have it published in 1983. It is intended to sell the bibliography as an Archives publication.

8. **Graphic History Project — Nova Scotia College of Art and Design.** At the request of the NSCAD the Archives cooperated in a project of the Design Department of the College. The project included students working under the supervision of Dr. Cuthbertson in researching selected themes of Nova Scotian history and presenting the results in graphic or poster form. Although such an approach is very common in Britain and Europe, where design has reached a very high standard, the Archives-NSCAD project was the first known attempt in Canada to present history in a graphic form. Among the themes chosen by the students were the Loyalists, the Springhill Mine Disaster of 1958, and Sports in Nova Scotia, 1867-1914. The resulting exhibition of the students' work attracted considerable interest; some of the posters were of a high standard.

9. **Assistance to the Museum Studies Course at Mount Saint Vincent University.** In 1982 the first course in Museum Studies in the Atlantic Provinces was initiated at Mount Saint Vincent University. Six students of the class each spent four sessions at

the Archives learning various cataloguing skills. A more extended programme of assistance is already underway for the 1982/83 class.

10. **Assistance to the Dalhousie Law School Centenary Celebrations Planning Committee**. The Archives has agreed to provide the use of its facilities for the centenary celebrations in October 1983. In particular the Archives has been assisting in the preparation of an exhibition for the celebrations to be mounted in the Chase Exhibition Room. Dr. Cuthbertson is the Archives representative on the Planning Committee.

11. **Assistance to the Office of the Speaker of the Legislative Assembly**. Dr. Cuthbertson is researching portraits and/or photographs of speakers of the Legislative Assembly.

MANUSCRIPTS (Allan Dunlop and Wendy Thorpe)

Edwin T. Bliss. Clippings of historical interest; indexed scribblers of historical items extracted from Pictou County newspapers; manuscript history of Eureka. MG 1, Vol. 2000-2058. 7.6 m. Content Report.

Admiral Sir Rupert George and Family Collection. This collection was purchased by the Archives in England with funds provided by the Government of Canada under the terms of the Cultural Property Export and Import Act ($5,000) and by the Department of Culture, Recreation and Fitness, Province of Nova Scotia ($1,000). The collection consists of naval papers of Admiral Sir Rupert George who served on the north Atlantic Station in the 1780's and 1790's and those of his family, most particularly of his sons who served in succession as Provincial Secretaries of the Province. The collection is being catalogued and will be available to researchers by late winter 1983. MG 1

Ben Church Hicks. Personal diaries, financial and business records of an electrical engineer. Papers on the founding of the Annapolis Valley Pioneer Museum. (Collection in process of being catalogued). MG 1

Kenneth Leslie. Pictou born poet, (Governor General's Award) editor, religious leader and political activist. Correspondence, publica-

tions, music, poetry, photographs and journals edited by Leslie. (Collection in process of being catalogued). MG 1

Jim Lotz. Freelance journalist; social activist. Additions to his papers. (In process of being catalogued). MG 1

John A. Murray. Murray Genealogical Collection. MG 1, Vol. 1916-1918. 30 cm. (Content Report available).

Vincent J. Pottier. Personal and legal papers. MG 1, Vol. 1761-1764B; 1923-1924. 90 cm.

MG 2 — POLITICAL PAPERS

Senator Henry D. Hicks. Political papers, 1950-1960. MG 2, Vol. 1232-1239. 60 cm. (Content Report available).

MG 3 — BUSINESS PAPERS

The principal acquisitions have been the Minudie Mining and Transportation Company, 1867-1901, 1.8 metres, and Acadia Gas Engines c. 1900 - c. 1950, unsorted.

MG 4 — CHURCHES AND COMMUNITIES

Cole Harbour. Clippings and reports concerning proposed municipal development plan. 1978-1982. MG 4, Vol. 290. 10 cm. (Content Report available).

Halifax, St. Andrew's United Church. Microfilm of church records. 1818-1979.

MG 5 — CEMETERIES

Cemetery card index completed and in place for use of researchers.

MG 7 — SHIPS AND SHIPPING

Estate of Gwendolyn Shand. Card index of shipping registers for Hants County, Nova Scotia and St. Martins, New Brunswick. Card index of ship captains, Hants and Kings Counties. MG 7, Vol. 99-102. (Content Report available).

MG 20 — SOCIETIES AND ORGANIZATIONS

Association of Outdoor Nova Scotians. Various files, minutes, reports, correspondence, brochures, newsletters, press clippings, 1974-1982. 60 cm.

Gilbert and Sullivan Society. Several issues of the **Gilbert and Sullivan Journal**, 1979-1981; the **Katisha Scream**, 1980-82; by-laws, photo albums, 1979-81. 20 cm.

Halifax Landmarks Commission. Various reports, studies, surveys, maps and plans regarding restoration and development in the Halifax/Dartmouth area, including the waterfront area and Brunswick St., 1957-1975. 14 metres.

International Education Centre. Correspondence files of the International Education Centre and Multicultural Association of Nova Scotia, the Canadian University Service Overseas, the United Nations Association and other organizations, mainly 1970's. 6 metres.

Local Council of Women, Halifax. Annual reports, minutes, correspondence, membership lists, histories and reports of federated associations and miscellaneous, 1890's-1981. 105 cm.

Local Council of Women, New Glasgow. Minute books, roll call books, accounts 1848-1975. Includes some records for the Local Council of East Pictou and Westville. 45 cm.

Nova Scotia Drama League. Minutes, financial statements and budgets, programmes, notices, and newsletters, 1972-1982. 15 cm.

Nova Scotia Women's Christian Temperence Union. Minute Books, reports and publications, 1956-1982. 10 cm.

Seventh Pan-Am Games. Wheelchair games. Office papers and also Dick Loiselle Scrapbook Collection of National and International Games for the Handicapped. 6.3 metres.

Theatre Arts Guild. Newspaper clippings, programme, publications, photos and miscellaneous items, 1930's-1981. 45 cm.

MG 25 — UNION OF NOVA SCOTIA MUNICIPALITIES

Files regarding annual conference of the Federation of Canadian Municipalities, regional meetings and other subjects mainly 1976-1982. 1.8 metres.

MG 29 — SONS OF TEMPERANCE (NICKERSON COLLECTION)

Additions: Minute books and accounts of the Geneva Division, Dartmouth: and the L.W. Elliot District Division, Annapolis County, 1930-1964. 90 cm.

Minute books of the Murray Division No. 451, Halifax 1879-1960. 60 cm.

MG 35 — HOSPITALS

Dawson Memorial Hospital, Bridgewater ecords. 18.6 metres. (Closed)

MG 36 — HALIFAX RELIEF COMMISSION

Files containing pension claims and correspondence of persons seeking restitution for losses in 1917 Explosion (transferred from Canadian Pension Commission), c. 1918-1940's. 43.5 metres (Restricted access).
Financial records of the Relief Commission, including accounts, vouchers, receipts, general ledgers, voucher and cheque registers, cash awards ledgers, and real estate records, 1918 to 1976. 60 metres.

MG 100 — MISCELLANEOUS MANUSCRIPT MATERIALS

In 1982 approximately 800 items were added to this collection. MG 100, Vol. 44-51. 80 cm. (Content Report available).

GENEALOGY (Julie Morris)

Correspondence. About 1,600 queries were answered, mostly pertaining to the Loyalists and to clans in Nova Scotia, and advice given to many researchers.

The Genealogical Association of Nova Scotia

This is a new society which was formed from the Genealogical Committee of the Royal Nova Scotia Historical Society, at a meeting on June 19 in the Akins Room of the Public Archives of Nova Scotia. The Genealogical Archivist is on the Executive of the new Association and was appointed editor of their new magazine "The Nova Scotia Genealogist". The Genealogical Association held a most successful seminar on Saturday, October 16, at the Public Archives of Nova Scotia, about genealogy and the records for various areas of Nova Scotia. The subjects discussed included Hants and Shelburne Counties, the black community, shipping papers and standards for professional genealogists.

THE MEDICAL SOCIETY OF NOVA SCOTIA COLLECTION (Valda Svede)

This collection is deposited on the fourth floor of the Public Archives of Nova Scotia. The inventory has been progressing steadily. The project will include an index for easy access and the date on which it will be finished is 31 March 1983. As the organization of the collection progresses, the increasing requests for information are becoming easier to answer.

LIBRARY (Marcia Aronson)

Acquisitions

	1982	1981
Monographs	582	733
Periodical issues	1,399	1,364
Vertical files	298	699
Annuals	359	333
Microfilm reels	79	58
Microfiche	112	4
Town Council Minutes	336	354
TOTAL	3,165	3,545
Items catalogued	1,610	1,351
Volumes bound	210	198

The "Passenger and Immigration List Index" was donated to the library by the Genealogical Association of the Royal Nova Scotia Historical Society. This should prove indispensible to genealogical researchers. A copy of "Wanderings of an Old Trunk" by John Wright was purchased through a second-hand dealer, using funds from the Dr. C. Bruce Fergusson Trust. This is an interesting autobiography by a Colchester County native. We loaned rare books to the Canadian Institute for Historical Microreproductions.

Three students (Suzanne Jones, Wendy Duff and Barbara Znamirowski) from the Dalhousie University School of Library Service were placed in the Archives library for their work experience programmes. This proved to be a successful experience for all concerned. Elizabeth Reardon was employed for the summer through the Provincial Employment Programme to work on the vertical file collection. As a result great headway was made and the project should be completed by April 1983. A student from St. Patrick's Junior High School, Halifax, spent a day with us as part of a career experience programme.

The lack of microfilm cabinets has proved to be a great problem for the library. The negatives have now been housed on bookshelves for two years. With cutbacks in the book budget, it has not been possible to fill gaps in the collection to the extent that should have been done by purchasing from secondhand dealers. Displays on cookbooks, Sandford Fleming, fisheries, newspapers, textbooks and recent Nova Scotian fiction have been prepared throughout the year. The library school students prepared an exhibit entitled "Tribute to Nova Scotian Inventors" for the Open House.

NEWSPAPERS (Mary Margaret Whyte)

During the calendar year 1982, the newspaper department has faced many cutbacks due to budget limitations; every effort has been made, however, to maintain our service to the public at its normal level.

The newspaper department again purchased copies of newspapers up to the end of 1981 on microfilms produced by other agencies or institutions. These include **Cape Breton Post, Truro Daily News, The Evening News** from New Glasgow, **Amherst Daily News** and **Dartmouth Free Press**. The Halifax Herald Limited continues to provide us with microfilm of **The Chronicle-Herald** and **The**

Mail Star. We also purchased positive copies of Acadia University's run of **The Acadian**.

Much of our in-house microfilming has been restricted to material brought in on loan, such as **The Springhill Advertiser**, through the kindness of Mr. Russell Fisher of Springhill, or material from our own collection which is badly deteriorating, such as **The Sydney Record**. These restrictions became increasingly tight when we lost Mrs. Jean Covert as micrographer. Mrs. Covert mainly filmed newspapers; we are again reduced to sharing the time of the remaining micrographer.

The indexing of newspapers was also cut back; it was found to be too heavy a task for a single person along with all the other work required in the newspaper department. Now only weeklies are indexed for everything. Dailies (except Halifax) are indexed for marriages/engagements and obituaries. These are still backlogged three or four months and none of the Halifax-Dartmouth Metro Area dailies are being indexed at the moment. The monthlies and bimonthlies are no longer indexed at all. The typing of the index remains a problem.

The newspaper department responded to many queries both by mail and over the telephone, and assisted other institutions in the area with further queries. One positive note coming out of the economic hard times is that several institutions in the province are getting together to cooperate and share the task of collecting newspapers and microfilming them. This is expected to develop in the new year.

Over the summer months the department was again fortunate to receive the services of a Provincial Employment Program person. This person ferreted out all the miscellaneous or short runs of newspapers in our collection and organized them. That is, she either put them with longer runs of the same paper or arranged county packages, listed them, and prepared them for microfilming. This person is now a member of the part-time evening staff, and is continuing work on the project over the winter. These newspapers have been closed until they are filmed. The part-time staff have almost finished the cardexing of newspapers on microfilm. I am hopeful that they will be finished by spring.

Statistics

Newspapers received*	New	Ceased	Total
Weeklies	2	3	29
Dailies	1		6
Bi-monthlies			4
Monthlies	2	1	9
Microfilm received			
1. Purchases and exchanges			131
2. Microfilmed in-house			96
3. Total microfilm received between December 29, 1981 to December 1, 1982			277

*We do not receive all papers in original form. Some papers are purchased at the end of the year on microfilm and are not included in the figures, nor are they indexed. These microfilm are, however, included in Microfilm received.

MICROFILMS (Philip Hartling)

Microfilms of manuscripts catalogued by the Public Archives of Nova Scotia during the year ending 31 December 1982.

	Positives		Negatives	
	1982	1981	1982	1981
Churches	18	75	18	75
Miscellaneous	22	27	22	26
Places	75	95	75	93
Biography	15	20	14	16
Manuscript and Record Groups	35	28	35	28
Microfilms received from other sources	356	166	1	—
TOTAL	521	411	165	238

During the past year Mr. Brenton Haliburton filmed 112 reels of microfilm which were mainly of manuscripts, and Mrs. Jean Covert and Mr. David Bradley filmed 154 reels which consisted primarily of newspapers and manuscripts. (Mr. Bradley replaced Mrs. Covert during her maternity leave.)

The largest collections during 1982 included 347 reels of government marriage licenses received from the Genealogical Society of Utah, fifteen reels of Halifax County school board minutes; twelve

reels of Nova Scotia electoral lists; ten reels of Amherst town council minutes; nine reels of Bridgewater town council minutes; eight reels of Antigonish County municipal council minutes; seven reels of St. Andrew's United Church Records, Halifax; five reels of PANS RG 5, Series GP, Vols. 1-13; four reels of the records of The Masonic Order of Caledonia, Queen's County; and four reels of Rechab Division, Sons of Temperance material, South Rawdon, Hants County. The Archives received eight reels through the Public Archives of Canada's diffusion programme and a complimentary microfilm of the Card family genealogy was donated by Mr. Aaron Card, Provo, Utah.

Cards and Letters

In 1982, 6,565 index cards were typed by the Microfilm Archivist for insertion in the Biography, Genealogy, Communities, Halifax, and Miscellaneous cardex cabinets. Also, 168 letters pertaining to either the microfilm collection or genealogical inquiries were answered.

MAPS AND PLANS (Garry Shutlak)

Major Acquisitions

1. Mr. Laird L. Fairn has turned over the remainder of the work of L.R. Fairn and Associates at his residence in New Albany, N.S. The material covers the period c. 1930 - c. 1980. Along with these plans are 50 boxes of files containing the correspondence, business records, etc., dealing with the various projects designed by the firm.

2. Mr. Keith L. Graham transferred records of his firm from his offices on Spring Garden Road, including correspondence and business records, 1956-1970.

3. The Assessment Office, City of Halifax, deposited plans of the City of Halifax, 1918 (88 sheets).

4. The Department of Municipal Affairs deposited aerial photographs of 42 communities in Nova Scotia, 1950-1971, in either 4x5 or 8x10 formats.

5. Public Works, Canada, copied and sent us 83 sheets of plans and drawings of the Post Office and Customs House (1864) Halifax.

The plans cover the period 1871-1964 and include changes made when the building became Headquarters for the RCMP.

The above are the major acquisitions of the Provincial Map Collection, December 1981 - November 1982. During the year some 1,234 sheets in total were added to the collection.

Principal Finding Aids Prepared

1. Finding aid for Acadia Sugar Refinery, maps and plans.
2. Finding aids for architects, W.M. Brown, E.H. Keating and Ross and MacDonald.
3. Finding aid for architectural plans in the maps and plans of the Royal Engineers Department.
4. Finding aids for aerial photographs.

Public Service Statistics

The statistics for the period January 1st - November 30th, 1982 are as follows: 1,068 researchers using 11,597 maps and plans. During the year 396 letters concerning school inquiries and maps were answered, and the map archivist received and answered 617 telephone inquiries relating to maps and plans.

Tours

During the year the map division was visited by 37 tours totalling 657 persons. During the Open House in November the map division received another 200 visitors.

Additional Notes

Through the Department of Development's Programme for the Disabled we were able to obtain the services of one person to sort and file, in 132 boxes, about two-thirds of the architectural plans so far received from the Building Inspection Service, Department of Development, City of Halifax.

During the year Mr. L. Sawler, our book binder, bound two copies of a finding aid to RG 20 Series C (a collection of small maps with

surveyor's notes), as well as two copies of the finding aid to the original portfolios of archival maps in the vaults of the Department of Lands and Forests.

We would like to thank Mr. David Caldwell, a member of the staff of the Nova Scotia Museum, for his work in restoring the architectural model of the former archives building on Studley campus. The model was restored to celebrate the 125th anniversary of the founding of the Public Archives of Nova Scotia.

In order to make room for the addition of 15 map cases of plans and drawings from the Engineering and Works Department, City of Halifax, a row of shelving was removed and in its place were moved six vertical map cases.

Summary

During the next budget year the map division should acquire more horizontal map storage. At present we have storage for no more than 500 maps. As the architectural collection continues to grow so rapidly we will require additional storage space on another floor with shelving for the collections we anticipate acquiring during 1983.

PHOTOGRAPHS AND PICTURES (Margaret Campbell)

Acquisitions	**1982**	**1981**
Photographs	c.1,650	c.3,300
Colour slides	c.1,000	—
Tintypes	10	2
Postcards & booklets of photographs	30	c.450
Oil paintings	6	1
Watercolours	26	—
Posters (non-contemporary)	1	25

The most important acquisition of the year was the purchase of the collection of professional photographer Robert Norwood of Halifax and Chester, Nova Scotia. The bulk of this collection of about 400 photographs, most with original negatives, dates from the 1950's with a smaller number taken between 1939 and 1950. The main subjects included in the collection are scenes and activities on the Halifax waterfront, other views of Halifax including streets,

buildings and activities, Nova Scotia fishing villages and the inshore fishery and traditional methods of agriculture, lumbering, coopering, blacksmithing and transportation. These photographs are a valuable acquisition both because of their excellent technical and artistic quality and because they cover a number of subjects which are poorly represented in our collection.

Other collections of note include contact prints of about 60 glass negatives by the Kentville photographer A.L. Hardy of scenes in Kings, Annapolis, Hants and Digby Counties in the 1890's, including several of temporary buildings built after the Windsor fire of 1897; a number of photographs including scenes of Halifax copied from originals in the history of the Hill family of Halifax written by Thomas S. Hill for his daughter Constance in 1888; about twenty nineteenth and early twentieth century photographs of people and scenes in New Glasgow from the papers of the MacGregor family; photographs from the 1940's copied from the collection of Capt. J.H. Hansen of Western Union ships laying cable, Nova Scotia cargo ships and *HMCS Nipigon* in harbour at Sydney during World War II; photos from the Victoria General Hospital Nurses Alumni Association of graduating classes in nursing for scattered dates between 1898 and 1963; about 50 photographs dated 1969 of the exterior and interior of Ralph Connor Co. Ltd., flooring contractors and agents, George Street, Halifax; and a small collection of oil paintings and photographs from the Nova Scotia Hospital including exterior views of the hospital and portraits of people connected with the history of the hospital, among them an oil painting of Dorothea Dix by S.B. Waugh after a daguerreotype.

About 90 photographs were borrowed for copying. At present we must send photographs to a professional photographer to be copied at a cost of $9.00 for each 8x10 print ($4.50 for a copy negative plus $4.50 for the 8x10 print). At this rate it costs $900 to copy only 100 photographs. In the past year we have been offered several large collections which we were unable to copy for lack of funds. This is an ever-increasing problem, as we encounter more and more people who assume we have a copy facility and are willing to lend photographs for copying but are unwilling to donate them. An in-house copy facility is essential to an aggressive and thoroughgoing copy programme. Failing that, as an interim measure a substantial sum should be alloted for the copying of photographs. Many collections of historical photographs remain, but many more have been and continue to be destroyed as their owners die or move from their

homes. If we do not act now to build up our collection through a well-publicized copy campaign many valuable images of Nova Scotia's past will be lost.

Principal Finding Aids Prepared

The organization of the photograph collection has changed considerably over the last five years. Prior to that time, as was common in many small archives, the bulk of the collection was filed by subject for easy retrieval. This, however, had the drawback of destroying the integrity of collections of various photographers' works, as well as those assembled by collectors. Photographs acquired in the last five years have been organized as collections, that is, according to the photographer, collector or individual or organization responsible for the creation of the photographs.

At the same time the subjects being researched by photo researchers have greatly increased in variety and scope. Requests are being received for images relating to architecture, domestic life, costume and other subjects with which the existing cataloguing system is totally unable to cope.

As a result of the above factors it has been necessary to devise a new system for cataloguing the photographs. As part of this system a list of subject headings has been compiled to allow for a systematic and detailed index. The aim throughout has been to avoid excessive particularization and to divide subjects into broad categories instead. For example, rather than subdivide "Industry" by the name of each individual industry, it has been subdivided according to type of industry; for example, "Manufacturing" is further subdivided into food and kindred products, textiles and apparel, lumber and wood products, furniture and fixtures, metal products, machinery, electrical and electronic equipment, instruments and instrumentation and so on. This approach, together with the comprehensiveness of the list, should avoid the need for additions and revisions in the foreseeable future.

The student employed by the Provincial Employment Programme this summer identified and catalogued in detail about six hundred photographs, using the new system. Response from photo researchers thus far has been positive. A Parks Canada researcher doing a national inventory of images relating to domestic life in Canada commented that she had visited many archives across the country

and it was rare to find photographs being catalogued so "sympathetically".

During the past year a beginning was made on cataloguing previously unorganized collections. However, the Photograph Archivist is more than fully occupied with acquiring, organizing and cataloguing current acquisitions. This leaves no time for the cataloguing of the thousands of uncatalogued photographs already in the collection. At present this aspect is dependent upon the employment of a summer student under the Provincial Employment Programme. While this programme is valuable it is no substitute for the work of a permanent cataloguer, for it takes considerable time to acquire the visual memory of the photograph collection, knowledge of Halifax's historical topography and familiarity with the cataloguing system necessary to make a competent cataloguer.

Public Service Statistics

Approximately 27,700 photographs and pictures were used by 716 researchers from January to November of this year, an increase in items used of 100% over the same period in 1981. About 100 written and 250 phone inquiries concerning photographs and photographers, art and artists were dealt with. Approximately 180 orders for reproductions of photographs comprising about 700 individual items were processed, representing about $8,000 in business to the professional photographer who does the work.

The Photograph Archivist replied in French to a few letters on non-photographic subjects which were addressed to the Archives in French.

Tours

Tours of the picture section were given to thirty-three groups from schools, universities and private organizations. Among these were the students of Mary Sparling's Archives class at Mount Saint Vincent University. These students were given both an introduction to the operation of the Public Archives by several archivists and an opportunity to participate in a work experience programme. As part of the latter the Photograph/Picture Archivist supervised two students for four three-hour work sessions each.

Displays

The Photograph/Picture Archivist was in charge of handing **Daily Smile**, a travelling exhibit from the Public Archives of Canada of about 180 political cartoons by Duncan MacPherson, published in **The Toronto Star**, 1959-78 and did publicity work in connection with the exhibit.

Conservation

Late in 1981 the Public Archives of Nova Scotia was allocated through the Nova Scotia Department of Culture a $14,400 conservation grant to make contact prints of its collection of about 3,700 glass negatives. Thus far 813 glass negatives have been printed to archival standards by a professional photographer at a cost of about $3,661.25.

Cleaning, packing and recording the negatives sent to the photographer requires a considerable amount of time. None of the glass negative collections had been identified or catalogued before the conservation programme began. During the summer the Provincial Employment Programme student catalogued the contact prints which had been made to that date. It would take a cataloguer working full time at least one year to complete the cataloguing of these collections.

The Art Gallery of Nova Scotia will be doing conservation work on about twelve of our oil paintings during the next year. Five of the paintings are works by Nova Scotia's nineteenth century marine painter John O'Brien, which will be subsequently loaned to the Art Gallery for a display of O'Brien's work.

Special Project

The Public Archives has about 10,000 proof prints from the Halifax branch of the Notman Studio which prior to coming to the Archives were cut from the oversize books which formed a record of photographs taken by the studio. The Photograph Archivist together with Shelagh MacKenzie of the National Film Board and Scott Robson of the Nova Scotia Museum have begun a project to organize the collection. This consists of putting the photographs in order by Notman's original numbering system and photocopying them to make a convenient finding aid for researchers. This will make the

collection readily available to researchers into costume and the history of photography and make it more meaningful as, for example, individuals photographed for composite views come together through the numbering sequence. The project has been occupying Wednesday afternoons as well as a few Saturday mornings during the last month and a half and will no doubt take several more months to complete.

Ms. MacKenzie directed the National Film Board film **Fixed in Time** on Victorian Halifax as seen through the eyes of Oliver M. Hill, proprietor of the local Notman Studio. She and Mr. Robson are involved with Mary Sparling of the Mount Saint Vincent University Art Gallery in organizing a display of Notman photographs entitled **The Past in Focus — A Community Album Before 1918**. In 1983-84 the exhibit will tour throughout the Atlantic Provinces as well as nationally, with one-half of the display in each exhibit centre to be mounted by that centre, using the works of local photographers. In April 1983 the Photograph Archivist will be participating in a workshop in connection with the display.

FILM AND SOUND (Patricia Kipping, Archivist; JoAnn Watson, Acting Archivist, January - April 1982)

Acquisitions

Films	17
Videotapes	2
Audio tapes	867
Discs	24
Scripts/documents	55

The above statistics clearly illustrate the problem areas of acquiring film and sound material. While audio tape, a relatively inexpensive medium to produce and copy, accounts for an overwhelming proportion of our acquisitions, videotape and film are not being acquired at nearly the rate one would expect. They are certainly produced in the community at the same rate as audio tape. The reason for this disparity in acquisition is due to the expense of producing and copying film and videotape. Producers and filmmakers are less able to donate copies nor is the Archives able to afford to purchase prints or have copies made. Old film no longer valuable in general distribution is more readily donated, but often comes to us in poor condition, unusable unless copies are made and often requiring ex-

pensive rejuvenation procedures before it can be copied. If we are to develop a comprehensive collection of Nova Scotia film and videotapes, a substantial acquisition budget must be made available.

Principal Acquisitions

CBC Halifax. This continues to comprise the majority of our holdings. This year, in keeping with our on-going acquisitions agreement, we received 529 tapes of radio programmes with accompanying scripts and 47 issues of CBC Times Magazine — 1969.

Arrangements have been made to transfer the complete CBC-TV "Heritage" series to the Public Archives of Nova Scotia before the end of the year. The series is on two-inch videotape which we do not have equipment to play. In order to make these programs available for use at the Public Archives of Nova Scotia, they must be transferred to 3/4 inch videotape. As yet, no funds have been committed to this project by CBC or the Public Archives of Nova Scotia.

Gary Burrill Collection. 153 hours of sound recordings made by Gary Burrill interviewing Maritimers who left the Maritimes for New England, Southern Ontario and Alberta. The collection is closed pending publication.

Lionel Shatford Collection. A collection of nine rolls of film shot by well-known Halifax broadcaster, Lionel Shatford. Most of this material is three minutes of rare footage shot during the VE Day Riots in 1945.

Frank Murphy Collection. Six films from the collection of Mr. Frank Murphy. This collection includes a print of the color documentary on wartime Halifax, "Gateway to the World", by Tom Courtney.

Christina Simmons Collection. 12 hours of oral history interviews for a post-doctoral fellowship entitled "Women and Class in Early Twentieth Century Halifax". The research is still in progress and tapes are deposited on an on-going basis.

Nova Scotia Department of Education. 38 educational broadcasts from 1962-74 on 16mm film. Arrangements have been made to transfer other programmes, on videotape, to the Public Archives of Nova Scotia. As in the case of CBC, this will be two-inch tape for

which we have no play-back facility.

National Film Board — Atlantic Production Studio. Approximately 100 hours of unedited original sound recorded for the National Film Board Atlantic productions since 1973. This collection provides not only some valuable oral history documents, but a unique opportunity for researchers to study the decisions made in film production by comparing the edited interviews in the finished film with these unedited interviews.

Acquisitions in Progress

Video Theatre

Approximately 150 hours of videotape made by community groups and individuals in the early 1970's will be deposited in late December 1982. The videotape is the half-inch, reel-to-reel AVC format which was used extensively for non-broadcast use in the 1970's but is rapidly being replaced by half-inch, video-cassette systems such as VHS and Betamax. We have no AVC playback facility and funds have not been made available for transfer to a more accessible format.

Margaret Perry Collection

Possibly the most important historic film collection in the province, this consists of documentary and promotional films made for the Province of Nova Scotia by pioneer filmmaker Margaret Perry. Arrangements have been made to transfer the collection in early 1983 from the Film Section of the Creative Services Division of the Province of Nova Scotia to the Public Archives of Nova Scotia. Much of this collection consists of the only remaining print of many of Ms. Perry's films.

Statistics

The Film and Sound Department received 147 requests for material and research and provided equipment for 32 activities in the audio-visual room.

CBC/PANS Joint Cataloguing Project

This is a unique cooperative effort between CBC Program

Resources in Toronto and the Film & Sound Department of the Public Archives of Nova Scotia. We provide completed content reports of CBC Television programs in our collection to Program Resources. The data from our reports is then fed into CBC's computer inventory of programs. Once they have input all our data, they will provide us with a catalogue. To date, approximately one-half of our CBC Film holdings have been input.

CBC Film Collection

Content reports are being prepared by A.B. Kearney, who has been working afternoons under contract with National Film, Sound and Television Archives. Work should be complete by May 1983.

CHNS Radio Collection

The cataloguing of this collection is progressing well. All 122 tapes have been listened to and content reports prepared. The 600 scripts from "Tales Told Under the Old Town Clock" have been listed as well as 360 other scripts, files and scrapbooks. The 200 transcription discs from the CHNS collection are currently being transferred to 1/4 inch audio tape and content reports are being prepared.

Public Screenings

On 4 July, National Film Day, a series of local, archival and contemporary films were shown as part of the four-part Old Home Summer Cinema. As part of the Open House activities on 7 November the recent National Film Board film, "Empty Harbours, Empty Dreams" was shown in the Akins Audio-Visual room to large audiences. In the Film and Sound Department, the rare film from the VE Day riots was shown to enthusiastic response. On 5 December the ever-popular "Just One Big Mess: The Halifax Explosion, 1917" was shown to commemorate the 65th anniversary of the Explosion.

Tours

The Archivist conducted an extensive tour of the Film and Sound facilities for the Regional Director of CBC, the Director of CBC Television and Director of Radio to familiarize them with the operation of the department, particularly as it serves CBC, Halifax.

Preservation and Conservation

The discs of the CHNS collection are some of the rarest records of early Canadian broadcasting in existence. They are commonly called "soft-cut" recordings, made for one playback only. They are large (16" diameter) and require special handling, playback facilities and storage containers. They must be transferred to 1/4 inch tape or risk losing the information forever. Through unusual but happy assistance from CBC and NFTSA, we have accumulated the equipment and materials required to preserve these discs and the information they hold.

The CHNS collection is the one most urgently in need of such preservation, but most of our other holdings require similar treatment now or in the very near future. As it is, much of our material is in great risk of being damaged or destroyed each time it is played in a projector, tape recorder or turntable. If these materials are to be made accessible for research, a considerable commitment of funds must be made to provide equipment, supplies and personnel for making copies. It is unlikely that many producers or filmmakers will be interested in depositing or donating material if we cannot provide adequate preservation of the material or access for research. If we are to care properly for the material already in our collection and encourage new deposits, a proper schedule for copying must be implemented in the very near future.

EXHIBITS

The main display in the Chase Exhibit Room has been our travel exhibit "Getting There: Two Centuries of Travel in Nova Scotia, 1750-1950", arranged by Hugh Taylor as our contribution to Old Home Summer. This popular exhibit was opened on April 16th by Mr. Kenneth Mounce, Deputy Minister of Tourism, and was visited by many of those active in tourism as well as the general public.

Other displays arranged by Darlene Brine in the foyer and on the third floor were the Red Cap Snowshoe Club, Sir Sandford Fleming and the Dingle Park, Blakeley/Blakeney Loyalist Reunion, Halifax Explosion of 1917 and the Halifax Relief Commission, Junior Red Cross, Sable Island, and the Boy Scouts 75th Anniversary Celebration of the scouting movement. The latter display brought a certificate of appreciation to the Public Archives of Nova Scotia from the Baden Powell Guild, the Halifax Regional Council and the Nova

Scotia Council of Scouts. The Atlantic Woodworkers' Association held a most successful weekend exhibit in the foyer and the Akins Room.

As part of the celebrations of the Loyalist Bicentennial, Hugh Taylor is arranging a Loyalist Exhibition "Unshaken Attachment — The Loyalists in Nova Scotia 1779-1809" to open in the Chase Room on February 10, 1983. This exhibit is being co-sponsored by the Halifax/Dartmouth Branch of the United Empire Loyalists Association.

TOURS AND MEETINGS

A number of historical and heritage societies continue to meet in the Akins Room, which is also used by other groups for lectures. A weekly lecture series on Sable Island from an ecological view has been presented this autumn. There were not as many tours by societies and clubs as when the building was first opened, but the number of school and university tours continues high, with particular emphasis on those requiring knowledge of the research facilities.

OPEN HOUSE

Open House was held on Sunday afternoon, November 14th, to observe Archives Week. Each department arranged special exhibits or demonstrations; genealogical advice was provided by members of the Genealogical Association and members of the Archives staff were available to answer questions about old manuscripts, books, photos and maps. Over two hundred visitors of all ages attended, from babies to senior citizens, and a few grandparents brought their grandchildren.

PAPERS, PUBLICATIONS AND ACTIVITIES

Marcia Aronson continues to attend the meetings of the Nova Scotia Government Libraries Council. The contacts formed at these meetings have resulted in additions to our collection. She has begun a two-year term as alumni representative on the curriculum committee of the Dalhousie School of Library Service and in April attended the Nova Scotia Library Association conference in Halifax. The Jewish Historical Society continues to meet at the Archives. As President, Mrs. Aronson has insured that the records which are col-

lected will eventually be turned over to the Archives.

The Provincial Archivist, **Dr. Phyllis Blakeley**, has edited a book for Dundurn Press of Toronto entitled **ELEVEN EXILES — Accounts of Loyalists of the American Revolution**, which includes her essays on "Francis Green" and "Boston King: A Black Loyalist". She has also contributed an article on Nathan Pushee of Antigonish to a book to be published this spring by Lancelot Press of Hantsport called **They Sought A Refuge**. Her biographies of William A. Henry and Anna Swan appeared in Volume 11 of the **Dictionary of Canadian Biography**.

Dr. Phyllis Blakeley has contributed a chapter on "Military Loyalist Settlement in Nova Scotia and Prince Edward Island" for the catalogue to accompany the exhibition on The Loyal Americans at the Canadian War Museum in Ottawa in June 1983. Talks based on this research have been given on April 17th at a meeting of the committee of the United Empire Loyalist Bicentennial for Nova Scotia in Truro, to the Halifax/Dartmouth Branch of the United Empire Loyalist Association on June 24th in the Akins Room and to the Guysborough Historical Society in the Old Court House on October 19th. She spoke on May 4th to the Halifax Horticultural Society about "Flower Shows in Halifax".

The Provincial Archivist attended the annual meeting of the Black Cultural Society at Graham Creighton High School in Dartmouth on April 24th when the sod was turned for the Black Cultural Centre; ceremonies on July 4th at the LaHave Fort Point Museum on the 350th anniversary of the arrival of Isaac de Razilly and the establishment of the fortress of Sainte Marie-de-Grace; and the fall conference of the Federation of Nova Scotian Heritage at Baddeck on November 5-6 on "Heritage and Tourism Speak", which gave a splendid opportunity to meet representatives of historical societies and museums from all parts of the province.

Dr. Blakeley is a Vice-President of the Royal Nova Scotia Historical Society, honorary Dominion Vice-President of the United Empire Loyalist Association of Canada and a member of the joint committee on Medical Archives. She was appointed by order-in-council a member of the Board of Governors of the Nova Scotia Museum.

Margaret Campbell has written an article entitled "The Availabili-

ty and Use of Photographs for Researching the History of a House in Nova Scotia", for a guide on this subject to be published by the Heritage Trust of Nova Scotia. She has revised the publicity brochure of the Public Archives of Nova Scotia and prepared a new descriptive entry for the Metro Guide.

Dr. Brian Cuthbertson has continued as managing editor of the **Nova Scotia Historical Review**. The **Review** is now printing 1,200 copies each issue; copies for the two issues in 1981 are completely sold out and of the June 1982 issue only a few copies are left. The Department of Culture, Recreation and Fitness, through a generous subsidy, has made possible the continued publishing of the **Review**. Dr. Cuthbertson also edited Volume 41 of the Collections of the **Royal Nova Scotia Historical Society** which came out in the fall of 1982. His paper "Place, Politics and the Brandy Election of 1830" was included in this volume. He has completed a biography of Sir John Wentworth entitled **The Loyalist Governor and His Lady** which is being read by one of the university presses for possible publication.

Allan Dunlop gave two seminars on behalf of the Federation of Nova Scotian Heritage at Digby and Port Hawkesbury on "Archives in the Small Museum". He addressed the members of the Sunrise Trail Museum Society at the Fraser Cultural Centre in Tatamagouche on the new Archives facility. On Heritage Day at the Colchester Historical Society, Truro, the Assistant Archivist presented awards for the best historical writings in 1981 and represented the Archives at the opening of the Old Kings Courthouse Heritage Museum at Kentville and the Little White School House Museum at the Nova Scotia Teachers' College, Truro. He appeared on television programmes in connection with the 65th anniversary of the Halifax Explosion on December 6, 1917.

Mr. Dunlop attended the annual meeting of the Atlantic Association of Historians, Orono, Maine and a conference on "Heritage and Tourism Speak" at Baddeck. He was appointed Secretary-Treasurer of the Council of Nova Scotia Archives and continued to serve as a councillor for the Royal Nova Scotia Historical Society.

His biographies of John Barnhill Dickie and James Ross appeared in Volume 11 of the **Dictionary of Canadian Biography**. His paper "A House is not a Home: Rev. Roger Aitken and the Struggle for a Lunenburg Rectory" was published in Volume 41 of the **Collec-**

tions of the Royal Nova Scotia Historical Society, and the **Nova Scotia Historical Review** Vol. 2, No. 1, carried his review of four books by Dr. Arthur Betts.

Mrs. Terri Hayward was our canvasser for the United Way; our gifts reached 103 per cent.

During the year, **Philip Hartling** was membership chairman of the Dartmouth Museum Society, a member of the Board for Heritage Trust of Nova Scotia, and a member of the Anglican Diocesan Archival Committee. His review of Hugh Millward's book, **Regional patterns of Ethnicity in Nova Scotia: A Geographical Study** appeared in Volume 2, Number 1, 1982 of the **Nova Scotia Historical Review**.

The Film and Sound Archivist attended the annual conference of the Association for the Study of Canadian Radio and Television (ASCRT) in Toronto, May 6-8, 1982. The title of the conference was "Canadian Broadcasting Heritage: The Last Fifty Years and the Next Fifty". For the ASCRT Bulletin **Ms. Kipping** reported on the session entitled "Information Retrieval for Audio Visual Archives", which was devoted to computer cataloguing. She was nominated chairwoman of the fledgling Atlantic Branch of ASCRT. The first meeting was held at the Public Archives of Nova Scotia on November 4, 1982. Next year's conference will be held with the Learned Societies in Vancouver, where she has been invited to chair a panel on "The Role of Provincial and Other Small Archives in the Preservation of Canadian Broadcasting".

The annual conference of the Atlantic Oral History Association was held at Memorial University in Newfoundland September 24-25. Ms. Kipping was a commentator on the session about "Oral History and the Media". Ms. Kipping continues her long standing involvement with the Atlantic Filmmakers Co-Operative and contributes a regular column, "Musty Musing", to the monthly newsletter.

The second festival of Atlantic Film and Video was held in Halifax, October 18-23. Ms. Kipping attended a majority of the screenings and was thus provided with a good sampling of new productions from Nova Scotia and other Atlantic Provinces. The proceedings of a panel discussion entitled "The Film and TV Industry in Atlantic Canada" was tape recorded by the Film Archivist for the collection.

In January, CBC and the Public Archives of Canada co-sponsored a three-day intensive workshop/seminar at CBC facilities in Toronto on the Lively Archives Workshop. The purpose of the workshop was to discuss all aspects of preserving and accessing the programs and other records of the CBC. All provincial archives were represented. Hugh Taylor and the Acting Film and Sound Archivist, JoAnn Watson attended on behalf of the Public Archives of Nova Scotia. Ms. Watson was also given an extensive tour of CBC Program Archives.

The Genealogical Archivist, **Julie Morris**, attended the meeting of the Association of Canadian Archivists in Ottawa from May 30 - June 4 and also did research at the Public Archives of Canada; the workshop at Acadia University, Wolfville, on June 12-13 sponsored by the New England Historic Genealogical Society about genealogical records in New England and immigration between New England and the Maritimes. She also visited the Beaton Institute at the College of Cape Breton on July 26-27 to become acquainted with genealogical holdings and finding aids there and gave a talk about "Nova Scotia Records at the Public Archives of Nova Scotia" at the workshop held in Fredericton July 30 - August 2nd by the New Brunswick Genealogical Society. Ms. Morris became acquainted with the work of the Federation of International Clans and gave two talks about genealogy and records at the Archives to Clan Sutherland and Clan Chisholm.

Garry Shutlak gave a talk on CBC "Information Morning" concerning maps and their value and provided material regarding the Parker-Welsford Monument for Remembrance Day in the **Mail-Star**. The Map Archivist met with Grade 10 Social Science teachers of the City of Halifax concerning a project headed by William Fougere to use Nova Scotian maps and plans to aid in the teaching of Nova Scotia history.

Mr. Shutlak attended the annual meeting of the Nova Scotia Association of Architects where he arranged a display of the architectural plans of the founding members of the society in 1932. He attended the annual conference at Ottawa of the Society for the Study of Architecture in Canada and was re-elected as a member of their board. He has written an article on "Using maps and plans to research the age of buildings" for a forthcoming publication of the Heritage Trust of Nova Scotia and is vice-chairman of the Halifax Heritage Advisory committee.

Ms. Wendy Thorpe had a book review of **Pioneer and Gentlewomen of British North America** published in the **Nova Scotia Historical Review**, Vol. 2, No. 1, 1982.

PUBLIC SERVICE STATISTICS

January to December, 1982		**1982**	**1981**
Researchers (Library)	Day	3525	3048
	Evening	2649	2404
Researchers (Manuscripts)	Day	7035	6405
	Evening	5418	4286
Researchers (Photographs)	Day	743	655
	Evening	35	23
Researchers (Maps)	Day	1000	837
	Evening	112	73
Researchers (Newspapers)	Day	3065	2908
	Evening	2084	2080
Books	Day	11245	7714
	Evening	9299	8032
Microfilms (Library)	Day	1179	817
	Evening	753	682
Manuscripts	Day	10152	13110
	Evening	9627	11157
Microfilms (Manuscripts)	Day	7607	5620
	Evening	7996	5178
Photographs	Day	27287	13795
	Evening	767	1749
Pictures	Day	1574	1014
	Evening	41	7
Maps	Day	11027	11187
	Evening	804	1342
Microfilms (Maps)	Day	—	4
	Evening	—	—
Newspapers (Originals)	Day	704	1325
	Evening	602	610
Newspapers (Microfilms)	Day	10604	8279
	Evening	8861	6634
Days Open		250	250
Evenings Open		245	246
Weekends Open		48	48

Total Researchers

	1982	1981
Days	15368	13853
Evenings/Weekends	10298	8856
	25666	22709

Issue of Documents

Record and Manuscript Groups (Originals)	19779	24467
Books	20544	15746
Photographs/Pictures	29669	16565
Maps	11831	12529
Microfilms	37000	27214
Newspapers (Originals)	1306	1935

Reproduction

Photocopies	25050	34737
Microfilm copies	8314	10418
Correspondence	4013	3387
Registering at desk	26542	
Visitors to Exhibits	7000	5607

THE PUBLIC ARCHIVES OF NOVA SCOTIA

FINANCIAL STATEMENTS

MARCH 31, 1983

AUDITORS' REPORT

To the Board of Trustees of
The Public Archives of Nova Scotia

We have examined the statements of revenue and expense and surplus of The Public Archives of Nova Scotia for the year ended March 31, 1983. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the revenue and expense and surplus of the Archives for the year ended March 31, 1983 in accordance with the accounting principles set out in the notes to the financial statements applied on a basis consistent with that of the preceding year.

Halifax, Canada
July 19, 1983

BARROW, NICOLL & COMPANY
CHARTERED ACCOUNTANTS

THE PUBLIC ARCHIVES OF NOVA SCOTIA
STATEMENT OF REVENUE AND EXPENSE
For the year ended March 31, 1983

	1983	1982
Revenue		
Government of Nova Scotia (salaries and benefits)	$568,436	$568,840
Government of Nova Scotia (operating grant)	251,164	183,360
Government of Nova Scotia	3,594	
Government of Canada	8,000	7,500
Shand Estate	2,000	
United Empire Loyalists	4,000	
Sales, publications, etc.	23,029	28,834
	860,223	788,534
Expenses		
Equipment	5,865	12,422
Equipment repair and maintenance	6,924	10,626
General office and administration	53,298	36,419
General operating supplies	42,937	58,878
Membership dues, fees & staff training	186	339
Micrographics	2,170	54
Miscellaneous	3,025	5,423
Other services	22,588	13,157
Other utilities	89,297	80,661
Part-time services	8,509	6,136
Professional services	9,422	14,229
Rentals	7,266	6,499
Salaries and benefits	568,436	568,840
Subscriptions, periodicals and books	6,716	9,527
Telecommunications	10,454	9,673
Travel	4,428	3,678
	841,521	836,561
Excess of revenue over expense (expense over revenue)	$ 18,702	$(48,027)

THE PUBLIC ARCHIVES OF NOVA SCOTIA
STATEMENT OF SURPLUS
For the year ended March 31, 1983

	1983	1982
Surplus, beginning of the year	$18,527	$66,554
Excess of revenue over expense (expense over revenue)	$18,702	(48,027)
	$37,229	$18,527
Represented by:		
Cash on hand and at bank	$31,065	$35,167
Due from (to) The Province of Nova Scotia	6,164	(16,640)
	$37,229	$18,527

Approved on behalf of the Board of Trustees
of The Public Archives of Nova Scotia

Phyllis Blakeley Provincial Archivist

Marjorie McElmon Secretary

THE PUBLIC ARCHIVES OF NOVA SCOTIA
NOTES TO THE FINANCIAL STATEMENTS
March 31, 1983

1. Significant Accounting Policies

   The expenses are stated on a cash basis and therefore accrued liabilities for expenses are not recognized in these financial statements.

   Capital expenditures are charged to expense as incurred.

2. The 1982 figures have been restated to conform with the 1983 presentation.